



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

Fax (509) 962-7682

"Building Partnerships – Building Communities"

June 6, 2019

Christopher C. Gourley
24533 148th Ln SE
Kent, WA 98042

RE: Gourley Parcel Combination (CB-19-00009) Deemed Incomplete

Dear Mr. Gourley,

Kittitas County Community Development Services (CDS) received a Parcel Combination permit on May 28, 2019. This application has been determined **incomplete** as of June 6, 2019.

The Parcel Combination Application cover page includes a list of required items in order to process a parcel combination request. Although a number of the items were included in the application, the items below are required in order to process your application:

1. Legal descriptions of the proposed lots.
2. Project narrative description including at minimum the following information: project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
3. Tax Receipt (full-year taxes must be paid in full).

Once CDS has received the above items, processing can continue. If you have any questions regarding this matter, I can be reached at (509) 962-7079, or by e-mail at dusty.pilkington@co.kittitas.wa.us.

Sincerely,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby Street, Suite 2 Ellensburg, WA 98926